



DATE: September 8, 2009

TIME: 10:00AM

MEETING: Special Town Board Meeting, Town of Portville, New York

LOCATION: Town Municipal Building, 1102 Portville Olean Road, Portville, NY 14770

PRESENT: Terry Keeley, Supervisor
William Stern, Deputy Supervisor (Absent)
Gary Woodhead, Councilperson
Terri Batt, Councilperson
Charlene Van Dusen Councilperson (Absent)

Administrative Process

- 1. Pledge of Allegiance
- 2. Introduction of Board Members
- 3. Determination of Quorum

Agenda Item #1 Court Clerk

The Town Board accepted with regrets the resignation of Cheri Howard as Court Clerk, Deputy Town Clerk, and Deputy Tax Collector effective September 18, 2009

Agenda Item #2 Court Clerk Appointment

Town Justice Dan Hale recommended the appointment of Alice E. Moser as Court Clerk. A motion was made by Councilperson Woodhead, seconded by Councilperson Batt, and approved by the Town Board to appoint Alice E. Moser as the Court Clerk effective September 8, 2009 at an hourly rate of \$11.50 per hour with a weekly maximum of twenty (20) hours and any hours exceeding that amount requiring consideration of the town board prior to any exceeding hours being worked with a term expiration of December 31, 2009. VOTE: Keeley (YES), Stern (Absent), Woodhead (YES), Batt (YES), Van Dusen (Absent) MOTION CARRIED 3-YES 0-NO



TOWN OF PORTVILLE, NEW YORK

Adjournment

Being there was no further business a motion to adjourn at 10:05 was made by Councilperson Batt, seconded by Councilperson Woodhead and approved by the Town Board. VOTE: Keeley (YES), Stern (Absent), Woodhead (YES), Batt (YES) Van Dusen (Absent). MOTION CARRIED 3-YES 0-NO.

Respectfully submitted and signed,

James Parks
Town Clerk
Town of Portville, New York