



DATE: July 15, 2009

TIME: 7:00PM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Westons Mills Community Center, 1310 Olean Portville Road, Westons Mills, New York

PRESENT: Terry Keeley, Town Supervisor
William Stern, Deputy Supervisor
Gary Woodhead, Councilperson
Charlene Van Dusen Councilperson
Terri Batt, Councilperson
Stuart Frost, Highway Superintendent
James Parks, Town Clerk

Members of the community and media.

Procedural Compliance

The meeting was opened by Supervisor Keeley asking attendees to stand and join him in the "Pledge of Allegiance".

Town Supervisor Keeley welcomed everyone and asked the town board, and town clerk to introduce themselves.
Four board members were present to satisfy a quorum.

Public Comments

No public comments were offered.

June 17, 2009 Minutes Review.

The minutes of the June 17, 2009 Town Board meeting minutes were reviewed and a motion to approve was made by Councilperson Batt and seconded by Councilperson Stern and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO



TOWN OF PORTVILLE, NEW YORK

Department Reports

The following monthly department reports were given:

- Town Clerk
- Town Justice
- Highway Department
- Assessor
- Building Department
- Planning Board
- Dog Control Department

A motion was made by Councilperson Woodhead, seconded by Councilperson Stern and approved by the Town Board to accept the Department Reports as given. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

New Business

Agenda Item #1 EMPLOYEE HEALTHCARE

Highway Superintendent Frost and the Town Board discussed measures to reduce raising healthcare cost and opting to another BlueCross BlueShield, Slate (POS 7100) Plan 3. A motion was made by Councilperson Woodhead, seconded by Councilperson Batt and approved by the Town Board to allow the Town Supervisor to sign a contract with BlueCross BlueShield for the purpose of enabling our employees to participate in the POS 7100 plan and to take monies out of the DA or DB Fund to pay the pre-paid health cards for the Highway Department employees and out of the A Fund to pay for the Highway Superintendent coverage. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

Agenda Item #2 DOG CONTROL OFFICER

Deputy Dog Control Officer Nupp stated that the kennel passed the annual NYS Department of Agriculture and Markets inspection. There were three items required to totally upgrade the kennel; a take-down pole, a pair of bite-proof gloves, and a carry board. A motion was made by Councilperson Stern, seconded by Councilperson Batt and approved by the Town Board to purchase these items with a budget not to exceed \$300. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO



Agenda Item #3 FINANCIAL UPDATE

Supervisor Keeley gave an update regarding the Town's balance sheet, expenses, and earned interest.

(Refer to attachment accompanying these minutes)

Agenda Item #4 STREET NAMING RESOLUTION

At the request for street name standardization by the USPS, County Sheriff, County ORPTS, County Board of Elections, and Town, a proposed resolution (RES-20090715.3) to rename the Town portion of SR417 and SR 305 to Olean Portville, Portville Ceres, Portville Eldred and Portville Obi. A motion was made by Councilperson Woodhead, seconded by Councilperson Batt and approved by the Town Board to approve the RES-20090715.3 as written. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)

Agenda Item #5 JCAP GRANT DISCUSSION

Town Justice Hale wants the Town Board to pass a resolution enabling him to apply for a maximum \$30,000. Justice Court Assistance Program Grant. The discussion focused on if the grant would be needed based on the rationale provided by the Court. A motion was made by Councilperson Stern, seconded by Councilperson Batt and approved by the Town Board to approve RES-20090715.4 with the modification that the filing has to be authorized by the Town Supervisor and with the condition the application is for the A.D.A. compliant restrooms. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)



Agenda Item #6 PORTVILLE CENTRAL SCHOOL DISTRICT INTERMUNICIPALITY AGREEMENT

A motion was made by Councilperson Stern, seconded by Councilperson Woodhead and approved by the Town Board to grant permission to Supervisor Keeley to draft and sign an intermunicipality agreement with PCS District which aligns to the recently signed letter of intent and will have a five (5) year duration. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

Agenda Item #7 EXPENSE REVIEW

The Town Board reviewed and discussed the filed monthly expense vouchers. A motion was made by Councilperson Stern, seconded by Councilperson Van Dusen and approved by the Town Board to approve for payment the June 2009 monthly bills. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)

The Town Board convened to executive session at 8:15PM and reconvened to public meeting at 8:35PM

Adjournment

Being there was no further business a motion to adjourn at 8:36PM was made by Councilperson Batt, seconded by Councilperson Stern and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Keeley (YES), Batt (YES) MOTION CARRIED 5-YES 0-NO

Respectfully submitted and signed,

James Parks
Town Clerk
Town of Portville, New York

TOWN OF PORTVILLE

July 14, 2009

MBIA NYCLASS FUND BALANCE	01/31/2009	02/23/2009	03/18/2009	04/13/2009	05/15/2009	06/16/2009	07/14/2009
A FUND - GENERAL TOWNWIDE	147,051.35	141,784.22	129,557.23	121,366.89	110,837.20	100,019.73	94,498.63
B FUND - GENERAL EXCLUDING VILLAGE	162,112.07	161,361.80	157,326.80	157,119.13	163,439.85	163,164.97	162,057.63
DA FUND - HIGHWAY TOWNWIDE	91,614.33	91,633.15	88,746.55	88,602.02	79,418.84	76,289.53	74,137.89
DB FUND - HIGHWAY EXCLUDING VILLAGE	272,188.41	261,383.26	228,420.07	212,693.84	190,152.98	167,623.84	136,611.30
A FUND - 0911 UFB	75,590.74	75,606.29	75,618.36	75,629.64	75,647.83	75,663.41	75,677.38
B FUND - 0911 UFB	30,847.48	30,853.83	30,858.75	30,863.38	30,870.82	30,877.13	30,882.84
DA FUND - 0911 UFB	5,858.63	5,859.84	5,860.76	5,861.62	5,863.02	5,864.22	5,865.31
DB FUND - 0911 UFB	44,005.48	44,014.54	44,021.54	44,028.07	44,038.69	44,047.77	44,055.96
LD-740 LIGHTING DISTRICT	14.11	2,176.05	2,016.90	1,860.66	1,861.01	1,733.21	1,597.97
LD-741 LIGHTING DISTRICT	428.43	4,966.92	4,648.16	4,369.11	4,370.16	4,143.06	3,902.67
SD-741 SEWER DIST BOND	-	9,339.46	9,340.96	9,342.33	9,344.52	8.01	8.01
SD-741 SEWER DIST MAINT FEES	6,645.78	6,647.17	6,648.25	6,649.27	8,226.25	8,228.05	8,492.17
LD-740 LIGHT DIST - 0911 UFB	284.76	284.76	284.76	284.76	284.76	284.76	284.76
LD-741 LIGHT DIST - 0911 UFB	506.33	506.37	506.37	506.37	506.37	506.37	506.37
SD-741 SEWER DIST MAINT 0911 UFB	9,964.63	11,335.60	11,337.40	11,339.06	11,341.86	11,344.26	11,346.43
	847,112.53	847,753.26	795,192.86	770,516.15	736,204.16	689,798.32	649,925.32

Operating Expenses	January	February	March	April	May	June	July	CY2009 YTD
A FUND - GENERAL TOWNWIDE	28,655	15,378	21,082	14,396	15,736	7,167	6,795	109,209
B FUND - GENERAL EXCLUDING VILLAGE	2,389	4,753	4,853	4,458	5,516	577	3,810	26,357
DA FUND - HIGHWAY TOWNWIDE	420	2,901	158	9,203	3,145	2,165	67,754	85,745
DB FUND - HIGHWAY EXCLUDING VILLAGE	34,867	31,498	19,079	16,228	20,401	28,948	35,838	186,860
LD-740 LIGHTING DISTRICT	1,060	-	320	280	266	228	241	2,394
LD-741 LIGHTING DISTRICT	549	-	159	157	149	128	136	1,277
SD-741 SEWER DIST BOND	-	-	-	-	-	9,338	-	9,338
CY2009	67,939	54,530	45,651	44,721	45,213	48,552	114,574	421,180
CY2008	58,448	49,044	79,051	39,074	58,137	123,374	43,233	450,360
YEAR OVER YEAR VARIANCE	9,491	5,486	(33,400)	5,647	(12,924)	(74,822)	71,341	(29,181)
	16%	11%	-42%	14%	-22%	-61%	165%	-6%



TOWN OF PORTVILLE, NEW YORK

Resolution RES-20090715.3: STREET NAME STANDARDIZATION

WHEREAS, the community and the municipal government view that the colloquial familiarity of street names should be reflected as the official naming of streets within the town of Portville; and,

WHEREAS, the County of Cattaraugus, the Cattaraugus County Sheriff, the Cattaraugus County Office of Real Property Tax Services and the United States Postal Service have agreed to standardized street naming based on a resolution passed by the Town Board.

NOW, THEREFORE, the Town Board of the Town of Portville resolves to name the portion of SR305N between the village of Portville and the Cattaraugus/Allegany County line as Portville Obi Road, to name the portion of SR305S between the village of Portville and the New York/Pennsylvania border as Portville Eldred Road, to name the portion of SR417 between the village of Portville and the Town of Olean as Olean Portville Road, and to name the portion of SR417 between the village of Portville and the Cattaraugus/Allegany County line as Portville Ceres Road.

Approved this 15th day of July, 2009, in the Town of Portville, County of Cattaraugus, State of New York.

Town of Portville
PO Box 630
1102 Olean-Portville Road
Portville, NY 14770



TOWN OF PORTVILLE, NEW YORK

Resolution RES-20090715.4: JCAP GRANT APPLICATION

WHEREAS, the town justice requests to submit a New York State office of Court Administration 2009 Justice Court Assistance Program Grant application; and,

WHEREAS, the town justice asserts that said grant application shall prioritize first the modification of one or more bathrooms and any building and room access points to be ADA compliant and second the implementation of a intrusion-deterrent door to the court clerk office.

NOW, THEREFORE, the Town Board of the Town of Portville resolves to authorize the town supervisor to review and amend at his discretion the recommendations within and the approval of said grant application.

Approved this 15th day of July, 2009, in the Town of Portville, County of Cattaraugus, State of New York.

Town of Portville
PO Box 630
1102 Olean-Portville Road
Portville, NY 14770

TOWN OF PORTVILLE
Bills for Approval
 July 15, 2008

	<u>Split</u>	<u>Amount</u>
ADMAR Supply Company		
	5130.4 Maintenance Expenses	905.00
Total ADMAR Supply Company		<u>905.00</u>
AT&T Mobility		
	5132.4 Utilities	43.65
Total AT&T Mobility		<u>43.65</u>
Austin Locksmithing & Security Inc		
	1620.4 Bldg, Contractual	63.00
Total Austin Locksmithing & Security Inc		<u>63.00</u>
Buffalo Crushed Stone		
	5110.4 Road Repair Expenses	4,285.86
	5110.4 Road Repair Expenses	1,839.77
Total Buffalo Crushed Stone		<u>6,125.63</u>
Cattaraugus Co Department of Public Works		
	5110.1 General Repair, ps	48.30
Total Cattaraugus Co Department of Public Works		<u>48.30</u>
Edward J. Bysiek, CPA		
	1315.4 Personnel, Contractual	940.00
Total Edward J. Bysiek, CPA		<u>940.00</u>
IA Construction Corporation		
	5110.4 General Repairs, Contr.	110.88
Total IA Construction Corporation		<u>110.88</u>
Lamb & Webster		
	5130.4 Maintenance Expenses	541.75
Total Lamb & Webster		<u>541.75</u>
Maynards Electric Supply Inc		
	5130.21 Office Equipment	159.17
Total Maynards Electric Supply Inc		<u>159.17</u>
Midland Asphalt Materials Inc		
	5110.4 Road Repair Expenses	61,604.00
	5110.4 General Repairs, Contr.	22,925.00
Total Midland Asphalt Materials Inc		<u>84,529.00</u>
NYS Town Clerks Association		
	1920.4 Municipal Assoc. Dues	50.00
		<u>50.00</u>

TOWN OF PORTVILLE
Bills for Approval
 July 15, 2008

	<u>Split</u>	<u>Amount</u>
Total NYS Town Clerks Association		50.00
 Portville Concrete Products Inc		
	5130.4 Maintenance Expenses	<u>7.98</u>
Total Portville Concrete Products Inc		7.98
 Portville Truck & Auto Repair Inc		
	5130.4 Maintenance Expenses	<u>329.57</u>
Total Portville Truck & Auto Repair Inc		329.57
 Rinker Oil Corp		
	5130.4 Maintenance Expenses	<u>791.34</u>
Total Rinker Oil Corp		791.34
 SOSMETAL Products Inc		
	5130.4 Maintenance Expenses	<u>33.83</u>
Total SOSMETAL Products Inc		33.83
 Strate Welding Supply Co Inc		
	5110.4 General Repairs, Contr.	<u>29.50</u>
Total Strate Welding Supply Co Inc		29.50
 The Cusack Center		
	1920.4 Municipal Assoc. Dues	<u>429.00</u>
Total The Cusack Center		429.00
 Top Quality Products		
	5130.4 Machinery, contr.	<u>24.00</u>
Total Top Quality Products		24.00
 Tractor Supply Company		
	5130.4 Maintenance Expenses	<u>21.98</u>
Total Tractor Supply Company		21.98
 United Refining Company of Pennsylvania		
	5130.4 Maintenance Expenses	<u>628.27</u>
Total United Refining Company of Pennsylvania		628.27
 US Postal Service		
	1620.4 Bldg, Contractual	<u>44.00</u>
Total US Postal Service		44.00
 Verizon		
	-SPLIT-	<u>365.75</u>

TOWN OF PORTVILLE
Bills for Approval
July 15, 2008

	<u>Split</u>	<u>Amount</u>
Total Verizon		365.75
Verizon Select Services		
	1620.4 Bldg, Contractual	<u>5.02</u>
Total Verizon Select Services		5.02
Walt Putt		
	1710.4 Misc Expenses	<u>730.80</u>
Total Walt Putt		730.80
Worth W Smith Co Surplus		
	5130.4 Maintenance Expenses	<u>45.60</u>
Total Worth W Smith Co Surplus		<u>45.60</u>
TOTAL		<u><u>97,003.02</u></u>