



# TOWN OF PORTVILLE, NEW YORK

DATE: August 18, 2010  
TIME: 7:00PM  
MEETING: Town Board Meeting, Town of Portville, New York  
LOCATION: Westons Mills Community Center, 1310 Olean Portville Road, Westons Mills, New York

## Administrative Process

1. Pledge of Allegiance
2. Introduction of Board Members
3. Determination of Quorum
4. Review of Public Comment Protocol
5. Invitation For Public Comments Not Related To Agenda
6. July 21, 2010 Monthly Town Board Meeting Minutes Review For Board Correction And Approval
7. August 6, 2010 Special Town Board Meeting Minutes Review For Board Correction And Approval
8. Monthly Reports
  - a. Town Clerk (Jim Parks)
  - b. Highway Department (Stuart Frost)
  - c. Assessor (Steffanie Bell)
  - d. Building Department (Walt Putt)
  - e. Planning Board (Bob Fischer)
  - f. Dog Control Department (Cindy Nupp)
  - g. Town Justice (Dan Hale)

## New Business

1. **Financial Update** (Keeley): Update regarding the town's balance sheet and expenses.
2. **Update Regarding Resolution 20100721.18** (Keeley): Update on status of constable agreement between Portville Central School District and Town.
3. **Resolution RES-20100818.19** (Keeley/Bell): Proposal to accept Steffanie Bell's assessor 3-month record of hours for NYS Retirement System for 2010.
4. **Resolution RES-20100818.20** (Keeley/Stern): Proposal to signing 1-Year Bond Anticipation Note with Five Star Bank for \$200,000.
5. **Dog Licensing and Handling Fees** (Keeley/Parks): In accordance with changes to NYS law, towns now have the responsibility to adopt local law governing the collection and amount of dog licensing fees. The process and steps to accomplish this task as well as creating a schedule of fees will be discussed.
6. **2011 Budget Planning** (Keeley): The dates and process for budget planning and subsequent public hearing will be discussed and scheduled.
7. **Town Clerk Reduction In Pay Request** (Parks/Board): A formal written request from the town clerk to have his hourly rate of pay reduced by 16% to help reduce tax burden will be discussed and considered for approval.
8. **Expense Review** (Board): Discussion regarding filed expenses and consideration to authorize payment.