



Resolution RES-20100106.1: HIGHWAY SUPERINTENDENT PURCHASING AUTHORITY

Whereas, The Town of Portville town board has the stewardship responsibility to ensure that the annual operating budget of each fund is not exceeded; and,

The Town of Portville highway superintendent is specifically responsible for operating successfully within the budgeted funds less any outstanding debt; and,

The Town of Portville highway superintendent has during prior, multiple years exceeded the collective operating budget of the DA and DB funds requiring loans from other funds that depleted the cash reserves of the town.

Now therefore, Be it enacted by the Town Board of the Town of Portville that:

The Town of Portville highway superintendent shall have no direct purchasing authority until such date as this Resolution shall be superceded by a Town Board Resolution addressing the same subject and authorities; and,

The Town of Portville highway superintendent shall continue to be required to request and obtain from the town supervisor, or the town deputy supervisor in the absence of the town supervisor, an authorized purchase order for any and all purchases and services; and,

The town supervisor, or the town deputy supervisor in the absence of the town supervisor, shall have the authority to initiate a purchase order for the highway department in any amount less than \$10,000 without town board approval; and,

The town supervisor, or the town deputy supervisor in the absence of the town supervisor, shall have the authority to initiate a purchase order for the highway department in excess of \$10,000 with unanimous approval by email by each town board member; and,

The town supervisor, or the town deputy supervisor in the absence of the town supervisor, shall be required to present to the town board in a public meeting any request made by the highway superintendent greater than \$10,000 to which unanimous town board member approval by email was not obtained and to which a request by the highway superintendent for quorum approval is thus made.

Approved this 6th day of January, 2010, in the Town of Portville, County of Cattaraugus, State of New York,

James Parks
Town Clerk
Town of Portville
PO Box 630
1102 Olean-Portville Road
Portville, NY 14770