



# TOWN OF PORTVILLE, NEW YORK

DATE: July 20, 2011

TIME: 7:00PM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Westons Mills Community Center, 1310 Olean Portville Road, Westons Mills, New York

PRESENT: William Stern, Town Supervisor  
Terri Batt, Deputy Supervisor  
Gary Woodhead, Councilperson  
Charlene Van Dusen, Councilperson  
Terri Wilber, Councilperson  
Stuart Frost, Highway Superintendent  
Steffanie Bell, Deputy Town Clerk

Members of the community and media

## **Procedural Compliance**

The meeting was opened by Supervisor Stern asking attendees to stand and join him in the "Pledge of Allegiance".

Town Supervisor Stern welcomed everyone and asked the town board, and town clerk to introduce themselves. Four board members were present to satisfy a quorum.

## **June 15<sup>th</sup>, June 28<sup>th</sup>, and July 13, 2011 board minutes Review**

The June 15<sup>th</sup>, June 28<sup>th</sup>, and July 13, 2011 Town Board minutes were reviewed and a motion to approve was made by Councilperson Batt and seconded by Councilperson Van Dusen and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (YES), Wilber (YES) MOTION CARRIED 5-YES 0-NO



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### **Department Reports**

The following monthly department reports were given:

- Town Clerk
- Bookkeeper
- Highway Department
- Building Department
- Assessor
- Planning Board
- Dog Control Department
- Town Justice

A motion was made by Councilperson Van Dusen, seconded by Councilperson Wilber and approved by the Town Board to accept the Department Reports as given. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (YES), Wilber (YES) MOTION CARRIED 5YES 0-NO

### **New Business**

#### **Agenda Item #1 Expense Review**

The Town Board reviewed and discussed the filed monthly expense vouchers. A motion was made by Councilperson Batt, seconded by Councilperson Wilber and approved by the Town Board to approve for payment the June 2011 monthly bills claims 62 through 92. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (YES), Wilber (YES) MOTION CARRIED 5-YES 0-NO

(Refer to attachment accompanying these minutes)

#### **Agenda Item #2 Financial Update**

Financial update report was given by Supervisor Stern.

(Refer to attachment accompanying these minutes).



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### **Adjournment**

Being there was no further business a motion to adjourn at 7:30PM was made by Councilperson Woodhead, seconded by Councilperson Van Dusen and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (YES), Wilber (YES) MOTION CARRIED 5-YES 0-NO

Respectfully submitted and signed,

Steffanie Bell  
Deputy Town Clerk  
Town of Portville, New York