



TOWN OF PORTVILLE, NEW YORK

DATE: June 28, 2011

TIME: 9:00AM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Town Municipal Building, 1102 Portville Olean Road, Portville, NY 14770

PRESENT: William Stern, Town Supervisor
Terri Batt, Deputy Supervisor
Gary Woodhead, Councilperson
Charlene Van Dusen, Councilperson
Terri Wilber, Councilperson (Absent)
James Parks, Town Clerk

Procedural Compliance

The meeting was opened by Supervisor Stern asking attendees to stand and join him in the "Pledge of Allegiance".

Town Supervisor Stern welcomed everyone and asked the town board, and town clerk to introduce themselves. Four board members were present to satisfy a quorum.

New Business

Agenda Item #1 Town Clerk reduction and rescheduling. Deputy Town Clerk hours increase and rescheduling.

A motion was made by Town Supervisor Stern, seconded by Councilperson Van Dusen and approved by the Town Board to accept the reduction and rescheduling of the Town Clerk's hours as well as the increase and rescheduling of Deputy Town Clerk's hours effective June 28, 2011, and recommended by the Town Clerk that effective September 1, 2011 that deputy clerk Bell be appointed Town Clerk (registrar and tax collector) with an hourly rate of \$13.50 per hour and a weekly schedule of up to 24 hours plus any additional hours required to attend town board meetings, or additional functions assigned, or approved by the town supervisor or town board. VOTE: Stern (YES), Woodhead (NO), Van Dusen (YES) Batt (YES), Wilber (ABSENT). MOTION CARRIED 3-YES 1-NO

Agenda Item #2 Employee Retirement System Deductions

A motion was made by Supervisor Stern, seconded by Councilperson Batt and approved by the Town Board that the Town Board pre-approved the penalty payment of an accounting error relating specifically to the failure to deduct taxes on the value of employee retirement system (ERS) deductions if and only when the impacted employee produces said penalty notice and its accompanying detail explanation. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (YES), Wilber (ABSENT) MOTION CARRIED 4-YES 0-NO

Adjournment

Being there was no further business a motion to adjourn at 9:26AM was made by Councilperson Van Dusen, seconded by Councilperson Batt and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (YES), Wilber (ABSENT) MOTION CARRIED 4 YES 0-NO

Respectfully submitted and signed,

James Parks
Town Clerk
Town of Portville, New York