



TOWN OF PORTVILLE, NEW YORK

DATE: April 28, 2011

TIME: 10:00AM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Town Municipal Building, 1102 Portville Olean Road, Portville, NY 14770

PRESENT: William Stern, Town Supervisor
Terri Batt, Deputy Supervisor
Gary Woodhead, Councilperson
Charlene Van Dusen, Councilperson (Absent)
Terri Wilber, Councilperson
James Parks, Town Clerk

Procedural Compliance

The meeting was opened by Supervisor Stern asking attendees to stand and join him in the "Pledge of Allegiance".

Town Supervisor Stern welcomed everyone and asked the town board, and town clerk to introduce themselves. Four board members were present to satisfy a quorum.

New Business

Agenda Item #1 Resignation of Deputy Town Clerk

A motion was made by Councilperson Batt, seconded by Councilperson Wilber and approved by the Town Board to accept the resignation of Ginger Moser as Deputy Town Clerk effective April 26, 2011. VOTE: Stern (YES), Woodhead (YES), Van Dusen (Absent), Batt (YES), Wilber (YES) MOTION CARRIED 4-YES 0-NO

Agenda Item #2 Deputy Town Clerk Appointment

A motion was made by Supervisor Stern, seconded by Councilperson Batt and approved by the Town Board to appoint Steffanie Bell as Deputy Town Clerk effective April 28, 2011 with compensation of \$12.50 per hour and scheduled not more than 2.5 hours per day Tuesday through Thursday and hours worked also be included in and reported to the NYS Retirement System and be set up in the payroll system as a separate employment with the Town of Portville separate and distinct from her appointments as the salaried Sole Assessor and Web Master and with a term expiration of December 31, 2011. VOTE: Stern (YES), Woodhead (NO), Van Dusen (Absent), Batt (YES), Wilber (YES) MOTION CARRIED 3-YES 0-NO

Adjournment

Being there was no further business a motion to adjourn at 10:30AM was made by Councilperson Batt, seconded by Councilperson Wilber and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (Absent), Batt (YES), Wilber (YES) MOTION CARRIED 4 YES 0-NO

Respectfully submitted and signed,

James Parks
Town Clerk
Town of Portville, New York