



# TOWN OF PORTVILLE, NEW YORK

DATE: March 16, 2011

TIME: 7:00PM

MEETING: Town Board Meeting, Town of Portville, New York

LOCATION: Westons Mills Community Center, 1310 Olean Portville Road, Westons Mills, New York

PRESENT: William Stern, Town Supervisor  
Terri Batt, Deputy Supervisor (Absent)  
Gary Woodhead, Councilperson  
Charlene Van Dusen, Councilperson  
Terri Wilber, Councilperson (Absent)  
Stuart Frost, Highway Superintendent  
James Parks, Town Clerk

Members of the community and media

## **Procedural Compliance**

The meeting was opened by Supervisor Stern asking attendees to stand and join him in the "Pledge of Allegiance".

Town Supervisor Stern welcomed everyone and asked the town board, and town clerk to introduce themselves. Three board members were present to satisfy a quorum.

## **January 19, 2011 board minutes Review**

The February 16, 2011 regular Town Board minutes were reviewed and a motion to approve was made by Councilperson Van Dusen and seconded by Councilperson Woodhead and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (Absent), Wilber (Absent) MOTION CARRIED 3-YES 0-NO



## TOWN OF PORTVILLE, NEW YORK

### **Department Reports**

The following monthly department reports were given:

- Town Clerk
- Bookkeeper
- Highway Department
- Building Department
- Assessor
- Planning Board
- Dog Control Department
- Town Justice

A motion was made by Councilperson Van Dusen, seconded by Councilperson Woodhead and approved by the Town Board to accept the Department Reports as given. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (Absent), Wilber (Absent) MOTION CARRIED 3-YES 0-NO

### **New Business**

#### **Agenda Item #1 Expense Review**

The Town Board reviewed and discussed the filed monthly expense vouchers. A motion was made by Councilperson Van Dusen, seconded by Councilperson Woodhead and approved by the Town Board to approve for payment the February 2011 monthly bills. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (Absent), Wilber (Absent) MOTION CARRIED 3-YES 0-NO

(Refer to attachment accompanying these minutes)

#### **Agenda Item #2 Town of Portville 175<sup>th</sup> celebration;**

Mr. Chuck Lucas addressed the board concerning the Town of Portville's 175<sup>th</sup> anniversary. He has vast experience in fund raising and was successful over seeing Portville's Colonial Days. The town board agreed to pursue and work with Mr. Lucas on this project if it does not put a burden on the taxpayers.



## TOWN OF PORTVILLE, NEW YORK

### **Agenda Item #3 COURT CLERK RETIREMENT**

Judge Hale discussed the hiring of a court clerk to fill the vacancy of Ginger Moser retirement. A notice will be placed in the newspaper advertizing the vacancy.

### **Agenda Item #4 DOG CONTROL OFFICER TRAINING**

The Town Board approved the request for the DCO to attend training in Webster, NY and share the cost equally with the Town of Hinsdale.

### **Agenda Item #5 COMPLETE STREETS-CORNELL UNIVERSITY**

A motion was made by Councilperson Woodhead, seconded by Councilperson Van Dusen and approved by the Town Board to work with Kate O'Stricker from Cornell University and working with the NYS Department of Health to create a walkable community. Bob Fischer and Joann McAndrew will co-chair this project with other volunteers. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (Absent), Wilber (Absent) MOTION CARRIED 3-YES 0-NO

### **Adjournment**

Being there was no further business a motion to adjourn at 7:30PM was made by Councilperson Van Dusen, seconded by Councilperson Woodhead and approved by the Town Board. VOTE: Stern (YES), Woodhead (YES), Van Dusen (YES), Batt (Absent), Wilber (Absent) MOTION CARRIED 3YES 0-NO

Respectfully submitted and signed,

James Parks  
Town Clerk  
Town of Portville, New York

**TOWN OF PORTVILLE**  
**Bills for Approval**  
As of March 21, 2011

	<u>Date</u>	<u>Split</u>	<u>Credit</u>	<u>Amount</u>
<b>Acme Business Machines</b>				
	03/21/2011	-SPLIT-	105.28	105.28
Total Acme Business Machines			105.28	105.28
<b>American Rock Salt Company LLC</b>				
	03/21/2011	5142.4 Snow Removal	1,363.93	1,363.93
Total American Rock Salt Company LLC			1,363.93	1,363.93
<b>Austin Locksmithing &amp; Security Inc</b>				
	03/21/2011	2980.4 Training, Safety & Comm	63.00	63.00
Total Austin Locksmithing & Security Inc			63.00	63.00
<b>Blinds.com</b>				
	03/21/2011	1620.4 Rental, Maint & Security	59.10	59.10
Total Blinds.com			59.10	59.10
<b>BlueCross BlueShield of WNY</b>				
	03/21/2011	-SPLIT-	3,358.26	3,358.26
Total BlueCross BlueShield of WNY			3,358.26	3,358.26
<b>Cattaraugus Co Town Supervisors Assoc.</b>				
	03/21/2011	1220.4 Supervisor, Contractual	10.00	10.00
Total Cattaraugus Co Town Supervisors Assoc.			10.00	10.00
<b>Chemung Supply Corp</b>				
	03/21/2011	5110.1 General Repair, ps	2,472.77	2,472.77
Total Chemung Supply Corp			2,472.77	2,472.77
<b>Cynthia Nupp</b>				
	03/21/2011	3510.4 Dog Control Contractual	89.50	89.50
Total Cynthia Nupp			89.50	89.50
<b>De Lage Laden</b>				
	03/21/2011	1620.4 Bldg, Contractual	85.98	85.98
Total De Lage Laden			85.98	85.98
<b>Edward J. Bysiek, CPA</b>				
	03/21/2011	1315.4 Comptroller, Contractual	1,200.00	1,200.00
Total Edward J. Bysiek, CPA			1,200.00	1,200.00
<b>Five Star Bank</b>				
	03/21/2011	1330.4 Tax Collector, Contr.	122.25	122.25
Total Five Star Bank			122.25	122.25

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	<u>Date</u>	<u>Split</u>	<u>Credit</u>	<u>Amount</u>
<b>Hodgson Russ</b>				
	03/21/2011	1420.4 Attorney, Contractual	2,121.20	2,121.20
Total Hodgson Russ			2,121.20	2,121.20
<b>Holly Fischer - V</b>				
	03/21/2011	1010.4 Planning Board Sec, Cont	30.00	30.00
Total Holly Fischer - V			30.00	30.00
<b>Lawrence Dye Inc.</b>				
	03/21/2011	-SPLIT-	14,936.68	14,936.68
Total Lawrence Dye Inc.			14,936.68	14,936.68
<b>Maria Harper</b>				
	03/21/2011	1989.4 Cleaning Custodian	150.00	150.00
Total Maria Harper			150.00	150.00
<b>Maria Harper (Reimb)</b>				
	01/10/2010	CHECKING -GENERAL/HIGHWAY		-29.29
Total Maria Harper (Reimb)			0.00	-29.29
<b>Midland Asphalt Materials Inc</b>				
	03/21/2011	5110.4 General Repairs, Contr.	152.00	152.00
Total Midland Asphalt Materials Inc			152.00	152.00
<b>NYS Office of the State Comptroller</b>				
	03/21/2011	2610 Fines & Bail	2,727.00	2,727.00
Total NYS Office of the State Comptroller			2,727.00	2,727.00
<b>Portville Truck &amp; Auto Repair Inc</b>				
	03/21/2011	5130.4 Maintenance Expenses	1,989.52	1,989.52
Total Portville Truck & Auto Repair Inc			1,989.52	1,989.52
<b>Rick Bokman, Inc.</b>				
	03/21/2011	5130.4 Maintenance Expenses	13.96	13.96
Total Rick Bokman, Inc.			13.96	13.96
<b>Rinker Oil Corp</b>				
	03/21/2011	8110.4 Admin, Contractual	10,410.16	10,410.16
Total Rinker Oil Corp			10,410.16	10,410.16
<b>Sandburg Oil Co Inc</b>				
	03/21/2011	5130.4 Maintenance Expenses	812.35	812.35
Total Sandburg Oil Co Inc			812.35	812.35

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	<u>Date</u>	<u>Split</u>	<u>Credit</u>	<u>Amount</u>
<b>Service Stores Park &amp; Shop</b>				
	03/21/2011	1620.4 Bldg, Contractual	30.94	30.94
Total Service Stores Park & Shop			<u>30.94</u>	<u>30.94</u>
<b>Steffanie Bell</b>				
	03/21/2011	1355.4 Assessor, Contr	54.52	54.52
Total Steffanie Bell			<u>54.52</u>	<u>54.52</u>
<b>Time Warner Cable</b>				
	02/09/2010	CHECKING -GENERAL/HIGHWAY		-116.95
Total Time Warner Cable			<u>0.00</u>	<u>-116.95</u>
<b>Verizon</b>				
	03/21/2011	-SPLIT-	201.54	201.54
Total Verizon			<u>201.54</u>	<u>201.54</u>
<b>Verizon Select Services</b>				
	03/21/2011	1620.4 Bldg, Contractual	5.00	5.00
Total Verizon Select Services			<u>5.00</u>	<u>5.00</u>
<b>TOTAL</b>			<u><u>42,564.94</u></u>	<u><u>42,418.70</u></u>